# National Taipei University of Nursing and Health Sciences Online Privacy Policy

You are welcome to use the website of the National Taipei University of Nursing and Health Sciences (hereinafter referred to as "the website"). This website respects and protects your rights to security and privacy when you use the school's network. This privacy policy statement for the university (referred to hereinafter as "this statement") explains how we collect, use, and protect the information you provide.

## I. Scope of application:

This statement applies to the collection, use and protection of your personal data on the university website, as well as extended service provided through the website's server. However, this policy does not apply to your activities on other websites you access through the university's server. To know how other websites protect personal information, you must refer to their respective privacy protection policies. This website is not responsible for any piggybacking.

### II. Collection and Use of Personal Data

- 1. When you browse this website or download a file, we will not collect any information about your personal identity.
- 2. When you are using the online services of this website, you will be asked to provide authentic and up-to-date information, including your name, ID card number, passport Number, physical exam report, telephone number, e-mail address, and street address. With regards to the personal data you provide, we abide by the Personal Data Protection Act, the Rules for Implementing the Personal Data Protection Act, and relevant laws and regulations of Taiwan, Republic of China.

We use this information only for matters within the scope of the school's business (mission), unless otherwise specified by law or by the parties involved. In addition to sharing of personal data, all personal data collection operations are related to a specific, legitimate purpose. We use only appropriate, relevant, not excessive, and fair and lawful methods of processing personal data.

3. This website is obligated to protect your personal privacy and will not arbitrarily modify or delete your personal data and files, unless you agree or unless it becomes necessary to:

- (1) cooperate with relevant authorities in accordance with the law.
- (2) protect or defend the rights of others online.
- (3) protect the interests of all organizational units related to this website.
- 4. This website will never sell, exchange, or rent any of your personal information to other groups, individuals or private companies, unless you agree to it or unless it is necessary to:
- (1) cooperate with a legal investigation by a law enforcement or judicial unit.
- (2) cooperate with authorities which may use information according to their needs for an investigation.
- (3) comply with laws and regulations for protecting security or to carry out operations such as maintenance and management of website services and system adjustments.
- 5. When you browse or make queries on the webpage, the server will automatically generate and store records of usage, including IP address, time of use, web browser history and click data on cable devices (on devices connected by cable?). This may be necessary for statistical analysis of the website's network traffic and behavior or in order to improve system performance and quality of service. It does not involve users' correspondence or analysis of user profiles and behavior.

#### III. Protection of Personal Data

- 1. The school has established a Personal Data Protection Promotion Committee to clearly define the responsibilities and obligations of relevant personnel, and to establish and implement a personal data management system.
- 2. The school considers the Personal Data Protection Law and related legal requirements, conducts risk assessment of personal data on a regular basis, and takes appropriate security measures to ensure adequate protection of personal data.
- 3. The school enforces appropriate restrictions on access to personal data by the employees who handle it, and confers only the minimum authority required to accomplish its business needs, as well as keeping units charged with different functional responsibilities and concomitant authority separate and independent.
- 4. When the specific purpose for personal data collection is no longer present or the period for retaining data has expired, the school will delete or stop processing and using personal data on its own initiative or at the request of the parties involved. However, this will not be done when it is necessary to execute a statutory or business requirement, or if the parties have

provided written consent.

5. If there is an accident or emergency that requires violating the Personal Data Protection Act or related regulations, the school will immediately notify those concerned.

## **IV. Information Security Measures**

- 1. This website provides the following security measures to ensure the normal operation of each service, as well as to maintain the security of personal data, prevent unauthorized alteration of data, or attempts to invade the host server:
  - (1) Install a firewall and Intrusion Detection Prevention System (IDPS) to prevent illegal intrusion or access.
  - (2) Establish a network traffic management system to control abnormal network traffic effectively.
  - (3) Establish monitoring, notification and response mechanisms for information security incidents.
  - (4) The website data is backed up regularly to the backup host.
  - (5) The website host does not regularly perform vulnerability scanning and system vulnerability patching.
- 2. In order to provide you with the best service, our website will place and access cookies on your computer. If you do not wish to accept the cookies, you can adjust privacy settings in the browser you use. Choosing a high level of security in the browser can prevent transfer of cookies, but may cause some features of the website to fail to execute properly.
- 3. In order to provide better and more personalized services and to facilitate users' personal and interactive activities, cookies will be created when you register or log in, and will be modified when you log out.

#### V. Terms of Use

1. Users' obligations and commitments

Users are required to comply with the Academic Network Usage Regulations and other relevant laws and regulations, and cannot use the service for any illegal purpose or in any illegal way. Users must comply with the laws of Taiwan, Republic of China, and all international networks when using the internet.

Convention.

If you are a user outside Taiwan, Republic of China, you agree to abide by the laws of your

country or region. You agree to guarantee that this website is not used to infringe on the rights and interests of others or to violate the law. Anyone who jeopardizes the information security of this website shall be held legally liable.

2. Personal self-protection measures

Please keep your account number, password, and any personal information, and do not provide personal information to anyone, especially passwords. Remember that you must log out of your account before you open this website after logging in to pages of the services provided on this website. If you use a shared or public computer (such as notebooks or computer classrooms), remember to close the browser window to prevent others from accessing your personal information and to protect your rights.

Close the browser window to prevent others from stealing your personal information and to protect your rights.

## **VI. Contact for Matters Concerning Personal Data Protection**

The secretary's office of the school acts as the window for matters concerning personal data protection and respects the rights of all parties as described in Article 3 of the Personal Data Protection Law. Complaints relating to personal data, appeals, and management of personal data can be carried out by contacting us through the following channel:

Tel: +886-2-2822-7101 ext 2740

Email:stacyyeh@ntunhs.edu.tw

# VII. Revisions to the Privacy Policy Statement

This website will revise this statement from time to time in response to changes in the social environment, law and regulations, and technology. Changes will be posted on this website as needed to safeguard the security of the website and the rights of its users as part of ensuring network security.

### VIII. These policies are based on the following laws:

- 1. The Personal Data Protection Act
- 2. Implementation Rules for the Personal Data Protection Act